

ACM@UCO

THE ACADEMY OF CONTEMPORARY MUSIC
AT THE UNIVERSITY OF CENTRAL OKLAHOMA

Get Inspired. Get Involved. Get Heard.

**Music Production
Part Time
A.A.S. Degree Program**

Please send completed application packet to:

ACM@UCO

Admissions Office

25 S. Oklahoma Ave., Suite 400

General Information

THE PROGRAM

The Music Production program is designed specifically to provide students with an intensive, yet practical, industry-related education designed to prepare students for a realistic career in the music business.

WHAT STUDENTS ARE REQUIRED TO PROVIDE:

Music Production students must provide the following:

- Headphones
- Blank manuscript paper
- A metronome
- Earplugs – Due to the volume level sometimes associated with live performance/rehearsal, all students are required to provide and wear earplugs.

WHO SHOULD APPLY?

The program is open to any student who holds a high school diploma or GED and can provide evidence of some level of experience in producing songs or sounds. Students should have a basic grasp of music technology. Through the required recorded demo, students must demonstrate these basic skills and understandings.

Spring applicants MUST apply by November 15, 2011 for consideration. Fall applicants who apply by March 15, 2012 will be given priority consideration for admission. All fall applicants MUST apply by June 1, 2012 for consideration. All applications will be considered on a first-come, first-served basis and admission offers will be made on a space available basis.

APPLICATION PACKET REQUIREMENTS

Applications for admission will not be considered unless a completed application packet is received. A completed application packet includes the following:

- Application – completed and signed.
- High school transcripts (and previous college/university transcripts if applicable)
- ACT, SAT, or CPT Test Scores, if applicable.
- Completed Statement of Understanding (International Students only-www.uco.edu/ioffice)
- TOEFL or IELTS score (International Students only-www.uco.edu/ioffice)
- Certificate of Financial Resources signed by sponsor(s) (International Students only)
- Bank letter or statement showing available funds of at least \$17000 (International Students only)
- Production Assessment Questionnaire – completed in depth, one line answers are not acceptable.
- A complete demo recording submitted on one CD. This recording must contain the following:

1. Three (3) tracks of work you produced. This work may be your own productions or collaborations with other artists.
2. Each track should be preceded by a short 30 second commentary of each recording (i.e. how you recorded it, what your influences are and what gear you used).
3. Clearly label and package your CD with track listings, song titles, artist and your name.

Note to applicants: The following criteria will be used to assess your audio productions.

1. The choice of samples or instruments used to suit the style of the recorded productions.
2. Overall sound and balance of mixes of the recorded productions.
3. The appropriate use of effects and processors to suite the recorded productions.
4. The ability to use proven production techniques to enhance the recorded productions.
5. Creativity and originality in the recorded productions.

NOTE: Official transcripts, assessments, and required recordings must be submitted with application to the address at the right.

SEMESTER YOU PLAN TO ENROLL AT UCO

Check One: Part Time Spring 2012 Part Time Fall 2012

PERSONAL INFORMATION

General Information (Please print or type)

Name: (first) _____ (middle) _____ (last) _____

Previous name(s) used: _____ UCO ID #: * _____

Social Security Number: _____ Date of Birth (mm/dd/yyyy): _____

Gender: Male Female

Contact Information

Mailing Address: _____

City: _____ State: _____ Zip Code: _____ County of Permanent Residence: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Email Address: _____

EMERGENCY CONTACT INFORMATION

Name: (first) _____ (middle) _____ (last) _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Relationship: _____

RACE/ETHNICITY (optional, for reporting purposes only)

- African American (B) Hispanic American (H) Asian (A) Pacific Islander or Native Hawaiian (P)
 American Indian or Alaskan Native (please indicate: maternal paternal Tribe: _____) (N)
 White (W) Non-resident Alien (NR) Unknown (X) Decline to state (XD)

AFFIDAVIT OF CITIZENSHIP STATUS

Check One: U.S. Citizen by birth/ Permanent resident of the U.S. (include copy of PR card) Permanent residency pending (provide documentation)

Where were you born? _____

What is your native language? _____

What is your country of Citizenship (ex: United States)? _____

If you checked "Permanent resident of the U.S.", what was your date of adjudication? _____

What is your Alien Registration number? A# _____

"I certify, under penalty of perjury, that the citizenship information I have provided above is true and correct to my knowledge. Furthermore, I am aware that if I knowingly and willfully make a false, fictitious, or fraudulent statement or representation regarding my citizenship status, I will be subject to criminal penalties applicable in the state of Oklahoma for fraudulently obtaining public assistance program benefits."

OKLAHOMA RESIDENCY STATUS

Check One: Oklahoma Resident Non-Resident of Oklahoma

How long have you lived in Oklahoma? Years: _____ Months: _____ OR I have lived in Oklahoma my entire lifetime

If you moved to Oklahoma, when did you move here? _____ From which state? _____ Why? _____

If military, please check your status and list your branch? Active Retired Branch of Service: _____

PROGRAM OF STUDY

You are required to select one of the following:

- Music Production - PART TIME ONLY

EDUCATIONAL HISTORY

High School Information

Name of High School from which you did or will graduate: _____

City/State: _____ Graduation (mm/yyyy): _____ or GED (mm/yyyy): _____

Admission Test Results (Please select ALL tests you have taken and provide your score(s) in the provided spaces.)

- ACT *Score* _____ SAT *Score* _____ TOEFL *Score* _____
 ACCUPLACER *Reading Score* _____ *English Score* _____

Previous College/University Information

(List all colleges you have previously attended or enrolled in order of attendance, with most recent first. Official transcripts must be submitted prior to enrollment.)

College/University: _____ City/State: _____

Dates Attended: From (mm/yyyy) _____ To (mm/yyyy) _____ Degree Earned (if applicable): _____

College/University: _____ City/State: _____

Dates Attended: From (mm/yyyy) _____ To (mm/yyyy) _____ Degree Earned (if applicable): _____

College/University: _____ City/State: _____

Dates Attended: From (mm/yyyy) _____ To (mm/yyyy) _____ Degree Earned (if applicable): _____

College/University: _____ City/State: _____

Dates Attended: From (mm/yyyy) _____ To (mm/yyyy) _____ Degree Earned (if applicable): _____

College/University: _____ City/State: _____

Dates Attended: From (mm/yyyy) _____ To (mm/yyyy) _____ Degree Earned (if applicable): _____

Have you ever been placed on academic probation, suspended, or dismissed from any other college or university?

- Yes No If yes, attach a written statement of explanation.

ADMISSION STATEMENT

- I authorize any educational institution to release to the University of Central Oklahoma enrollment offices any information pertaining to my academic and personal records. I agree to submit all required credentials; failure to do so will result in my being denied admission or readmission and will restrict release of my UCO transcript until missing credentials are provided.
- Failure to list all colleges previously attended, or falsification of this application or any of my academic records will result in my suspension for academic misconduct and lead to my withdrawal from the University of Central Oklahoma with complete forfeitures of fees.
- I further agree as a University of Central Oklahoma student to obey all University rules and regulations made by properly constituted authorities and realize dishonesty is unacceptable behavior, will not be tolerated and may result in penalties up to and including expulsion from the University.
- If applying as a non-degree seeking student, I understand I am ineligible for Federal or State based financial aid including grants, loans, and work-study.

SIGNATURE *(required)*

By signing below, I agree to the above listed admission statement.

Applicant's Signature

Date

FOR OFFICE USE ONLY		
Admit Type	Admitting Officer	Date

Music Production - Part Time Program

Assessment Questionnaire

A.A.S. Degree-

4. In your opinion, what makes a successful track?

5. What musical skills do you have and why do you think they are important in music production?

6. What audio editing/sequencing software do you use and why?

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Assessment Questionnaire/Declaration

A.A.S. Degree-

7. Which producer has most influenced you and why?

8. How would you describe your skills as an engineer/producer at the present time?

STUDENT DECLARATION:

All of the works contained on the recording I have submitted to ACM@UCO as part of my Admissions packet are my own and are a true representation of my abilities.

Signed: _____

Date: _____

